| From: Subject: | Elhanafi, Enas Y MORE INFORMATION on R.I.S.E. Mentoring Program [College Mentors Needed for Summer Career Development Experience for High School Students] |
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| Date: | Friday, March 23, 2018 6:19:29 PM |
| Attachments: | image001.png FAQRISEMC2018EE.pdf image002.png Host_Agreement_(1).pdf CaLLRISEMCFlierEEF.jpg |

Greetings MC Community!

To participate in this program, and to <u>register as a career host/mentor</u>, please email me to send you the log-in information to register for the program.

We had a good information session yesterday, and we have received several inquiries about more information and the R.I.S.E. mentoring program for high school students. **For More information about the program, the following documents are included on this email:**

- 1. The program's **Frequently Asked Questions** document
- 2. The program's Flyer
- 3. If you missed **March 12th memo**, please review the email (below). *Please share* with colleagues!
- 4. 2018 Career Experience Host/Mentor Agreement document
- 5. For information and Frequently Asked Questions about the Protection of Minors Procedure, please visit this link: <u>http://cms.montgomerycollege.edu/protectminors/FAQ/</u> If you have any question, please send an email to Kristen Roe, the College's youth protection coordinator at <u>Kristen.Roe@montgomerycollege.edu</u> or call 240.567.4279.

Consider Hosting a high school student this summer (July 9-27, 2018) for a career development experience at Montgomery College! Real Interesting Summer Experience (R.I.S.E.) is a locally funded initiative led by WorkSource Montgomery, Inc., Montgomery County Public Schools (MCPS) and key partners that provides rising high school juniors and seniors with enriching, three week, career development experiences.

Calling all departments to...

- Provide career readiness experience to MCPS students from July 9-July 27, 2018, flexible schedules, about 20 hours per week
- Introduce Montgomery County juniors and seniors to workplace norms and experience their enthusiasm, creativity and fresh ideas
- Support our local economy by cultivating Montgomery County's best resources - its future talent!

ADDITIONAL INFORMATION:

PARTICIPANT FEEDBACK

• "[My mentor] helped me grow, giving me hints, letting me figure out problems, challenge myself to figure out how to solve problems by myself without her being there telling me step by step. She helped me believe in myself and fix problems without anyone being there. This reassured me that even in the school year, I can do this and be successful."

- "My career path is aiming toward jobs around science and math, but my R.I.S.E. internship opened my mind to the importance of customer service and I found that I also enjoyed helping people and working in an environment with people who have the same goals, as well as math and science."
- "[We] got a complete two-day training—the same training that new employees get—with tours of where residents live to where meetings took place and the medical facilities... [Our mentor] stayed in touch, helped us to stay organized, put us on his calendar, and was very flexible on timing."

MENTOR COMMENTS

- A host from the Universities at Shady Grove said that it was helpful to "get the perspective from the younger generation that helps us examine how we do things."
- "In a July 27 Washington Post article just as the 2017 R.I.S.E. program concluded, School Board Member Jeanette Dixon said, "It's really cutting edge, and I think the exact type of program we need in Montgomery County, it gives students a sense of what the possibilities are in terms of future employment, and it gives businesses a sense of who our students are, what the possibilities are for hiring. "
- "I appreciated helping our R.I.S.E., with first real work experience leaning about nuances and business etiquette and protocols and just how important communication is. Our student got it. For me, it was rewarding. The people in our organization, once they realized what our student was doing were impressed that we would do such a thing, so all-around, it was a good experience for everyone."

Here is a link to *Montgomery College's story* "A Program Gives High Schoolers Professional **Experience."** Mentor, Jennifer Sengbusch, Instructional Lab Coordinator

https://learningenglish.voanews.com/a/program-offers-job-experience-pay-forhighschoolers/4082517.html

Hope this information helps!

If you any questions, please feel free to contact me at Enas.Elhanafi@montgomerycollege.edu

Regards, Enas Elhanafi

Enas Elhanafi, M.S.Ed Associate Director of Community Engagement Director, Global Nexus Program Office of Advancement and Community Engagement



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 "Be the change you want to see in the world." ~ Gandhi

From: MC CommunicationsSent: Monday, March 12, 2018 10:20 AMSubject: College Mentors Needed for Summer Career Development Experience for High School Students

COLLEGE

Memorandum

To: The College Community

From:David Sears, Sr. Vice President for Advancement and Community
EngagementSubject:College Mentors Needed for Summer Career Development Experience for
High School Students (Summer R.I.S.E.)Date:March 12, 2018

Montgomery College will be participating in the county's Summer R.I.S.E. program, and we are looking for offices willing to host a student this summer in a career development experience.

Summer R.I.S.E. (Real Interesting Summer Experience) is a locally funded initiative led by WorkSource Montgomery in collaboration with Montgomery County Public Schools (MCPS) and other partners, which will provide MCPS rising juniors and seniors with enriching summer career development experiences. Students will participate in career shadowing opportunities that introduce them to the structure of businesses/organizations and industries, the role of technology, and the importance of customer service in every profession. They will also earn a stipend (paid by Worksource Montgomery), learn about financial literacy, and participate in both online and in-person professionalism training to help prepare them for college and career.

The Summer R.I.S.E. program will operate **from July 9 through July 27**, with students shadowing no more than 25 hours per week. After your office is matched with a student(s), program staff will provide you with the contact information. You will have the flexibility to coordinate schedules directly with the students. Please note that, given the ages of the participants, the College's protection of minors' policy applies and will be strictly enforced.

The program's **Frequently Asked Questions document (PDF) and flyer are included**. Offices need to obtain approval from their administrator in order to act as an intern supervisor. For more information about this program, please attend the upcoming information session scheduled on March 22 at 12 noon-1:30 p.m., Rockville Campus, Science Center West Building, Room SW 302. Light refreshments will be provided.

Please contact **Enas Elhanafi**, if you have questions or would like to participate in this program at <u>enas.elhanafi@montgomerycollege.edu</u> or 240-863-1708.

Considerations for the Protection of Minors on Campus

Any office agreeing to host/mentor an intern must assure that the employee who will supervise the intern has completed CJIS background screening, which is initiated by fingerprinting. If an employee has already gone through the process, it does not need to be repeated. Additional individuals in the office may need to complete CJIS fingerprinting if they will have direct, unsupervised contact with the minor.

Any employee who supervises an intern must also complete the College's online training on identifying and responding to child maltreatment. This is available through MC Learns.

The employee supervisor must plan to not be on leave during the period of July 9–27, and must understand and observe the College's behavioral expectation related to the "Rule of Three." This means that, at no time, would an adult would be alone in a private area with a minor. A third person must always be present.

Minors are not permitted on construction sites, in maintenance facilities, or other areas where their presence constitutes a danger to themselves or others.

Thank you for considering this program, which will help high school students broaden their career understanding and introduce them to Montgomery College as well.